

used where possible in the course of University education, business, and communication. Gender identity should be used in place of sex or binary gender values where possible and appropriate.

4. Policy Statement

All members of the University of Nebraska community may use a chosen name to identify themselves where possible and appropriate. All members of the University of Nebraska community may identify and use a Gender Identity instead of, or in addition to, their sex where possible and appropriate.

- a. **Permissible Use of Chosen Names.** Except as set forth in Section 4(b) of this policy, members of the University community may use chosen names to identify themselves. The University acknowledges that a chosen name can and should be used where possible in the course of University business, education, and communication.

- b. **Prohibited Use of**

- v. University Directories
- vi. Official University Email Name and Address
- vii. Campus/University ID Cards (Front)
- viii. Awards Certificates
- ix. Human Resources, Student Information, and Business Systems, where applicable
- x. Where Legal Name is Not Required

Instances in which the Official Name of Record will be used include, but are subject to change and not limited to:

- i. Official and Unofficial Transcripts
- ii. Student Clearinghouse
- iii. IRS Documentation (e.g. 1098-T, W2,

For information regarding submission of a change of sex request, please consult the following links:

University of Nebraska-Lincoln

[Personal Record Changes](#)

[LGBTQA+ Resource Guide](#)

Employees email the Office of Human Resources: hroffice@unl.edu

University of Nebraska Medical Center

[Student Record Personal Changes](#)

Employees email the Office of Human Resources: hrrecords@unmc.edu

University of Nebraska at Omaha

[Student Record Personal Changes](#)

[Gender and Sexuality Resource Center](#)

Employees email the Office of Human Resources: unohr@unomaha.edu

University of Nebraska at Kearney

[Gender Designation](#)

[Name Change](#)

Employees email the Office of Human Resources: humanresources@unk.edu

University of Nebraska Central Administration

Employees email the Office of Human Resources:

humanresources@nebraska.edu

Nebraska College of Technical Agriculture

[Personal Record Changes](#)

[LGBTQA+ Resource Guide](#)

Employees email the Office of Human Resources: hroffice@unl.edu

Reference: Edited March 6, 2023
Edited March 22, 2021